

Paris City Commission
 525 High Street
 Paris, KY 40361
 Meeting Minutes
 November 9, 2021

The Paris City Commission met in regular session at 9:00 a.m. viewable on Facebook live at www.facebook.com/cityofparisky on Tuesday, November 9, 2021.

Mayor, Plummer called the meeting to order, and the Pledge of Allegiance was recited.

City Clerk Stephanie Settles conducted roll call.

Present: Mayor, John Plummer Commissioner, Wallis Brooks; Commissioner, Holli Gibson; Commissioner, Stan Galbraith; Commissioner, Angela Roberts.

Others in Attendance: Interim City Manager, Mike Withrow; City Attorney, Bryan Beauman; CPA, Brad Oberlander; and City Clerk, Stephanie Settles.

Upon determining a quorum was present for the transaction of business, Interim City Manager Mike Withrow proceeded to conduct the meeting.

Approval of Minutes

Motion by Brooks, seconded by Gibson, to approve the regular meeting minutes of the October 26, 2021, meeting. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, and Gibson voting Aye.

Presentation

Stephen McCauley requested The City of Paris financial assistance to place an SRO officer within the Paris Independent School System. The city commission was in favor of exploring options along with Chief Thomas. A proposal will be drafted for review.

New Business

Betty Ann Allen discussed Horse drawn carriage rides downtown for the holidays, and the commission was in support of carriage rides noting that the entity must obtain proper licenses and insurance.

Motion by Plummer, seconded by Roberts, approving the street closure from Bourbon County High School to the Bourbon County Court House on Saturday, December 4, 2021, from 5:30 p.m. for the annual Chamber of Commerce Christmas parade. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, and Gibson voting Aye.

Motion by Plummer, seconded by Brooks, authorizing the mayor to sign a renewal lease agreement for Hope Park with Janet’s Investments, LLC. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, and Gibson voting Aye.

First reading of a budget amendment for CBDG grant funds was read by Brad Oberlander.

<u>Proprietary Fund:</u>	<u>Year ended 6/30/2022</u>	<u>Original Budget</u>	<u>Expenditures:</u>	
BEGINNING FUND BALANCE - JULY 1, 2021	\$	<u>3,885,622</u>	Power Production	3,954,440
			Electric Distribution	904,220
			Water Distribution:	
<u>Revenues:</u>			Operating expenditures	828,465
Electric		5,809,500	Capital Outlay - Water Meters	1,999,700
Sewer		1,778,750	Capital Outlay - US 460 Project	1,739,502
Water		1,648,500	Total Water Distribution	<u>4,567,667</u>
Grants:			Water Plant	1,181,085
CDBG - CV		200,000	Disposal Plant	1,260,100
ARPA		1,252,196	Transfer Station	293,150
US 460 Project		1,739,502	Utility Administration:	
Total Grants		<u>3,191,698</u>	Operating expenditures	807,875
Miscellaneous		442,500	CDBG - CV Community Action Council Passthrough	200,000
Sewer		1,778,750	Total Utility Administration	<u>1,007,875</u>
Transfer Station		100,000	Utility Fund	1,088,665
Total Revenues:		<u>14,749,698</u>	Total Expenditures:	<u>14,257,202</u>
TOTAL FUNDS AVAILABLE:		<u>18,635,320</u>	ESTIMATED ENDING FUND BALANCE - JUNE 30, 2022	\$ <u>4,378,118</u>

Bryan Beauman discussed the national opioid litigation and Kentucky settlement stating that the city will need to make a decision in December to formally approve the allocation, and formerly start the process.

Bryan Beauman discussed the OSHA emergency temporary stand regarding COVID-19 vaccination and/or testing requirements. Stating it is a vaccinate or test mandate, federal rules begin January 4, 2022. Erin Morton stated she would have a policy in place by December 5th, 2021 and will continue to follow the federal mandates.

Motion by Brooks, seconded by Plummer, authorizing the city to submit a loan to KIA for Paris water system improvements project number WX21017022 for the loan amount of \$ 3,275,000. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Bryan Beauman indicated the Clough property contract has been drafted; and the plat will be reviewed by the planning commission technical review committee on November 22nd.

Financials

Motion by Brooks, seconded by Roberts, approving payment of invoices as presented. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

General Fund

<u>Ck Number</u>	<u>Vendor</u>	<u>Ck Date</u>	<u>Ck Amount</u>
46957	Berryman, James	10/29/2021	1,802.00
46958	BMS	10/29/2021	44.85
46959	Clean Sweep Janitorial Svc Llc	10/29/2021	1,600.00
46960	Fastenal Company	10/29/2021	41.27
46961	Galls, Llc	10/29/2021	990.38
46962	Highbridge Spring Water Co.	10/29/2021	96.20
46963	HUBBARD MECHANICAL	10/29/2021	9,856.00
46964	Kentucky Firefighters Ass'n	10/29/2021	85.00

46965	Mechanic Masters Llc	10/29/2021	488.00
46966	PLAZA CARPETS	10/29/2021	750.00
46967	PRECISION RESCUE VEHICLES, LLC	10/29/2021	96,248.50
46968	Southern States Lexington Coop	10/29/2021	86.59
46969	TRANSUNION RISK DATA SOLUTIONS	10/29/2021	160.00
46970	Vogelpohl Fire Equipment, Inc	10/29/2021	451.95
46971	At&t (105503)	11/5/2021	547.76
46972	Bourbon Community Hospital	11/5/2021	25.00
46973	Bp Express	11/5/2021	30.00
46974	CAPITAL ONE	11/5/2021	617.82
46975	Casa Of Lexington	11/5/2021	1,666.67
46976	Central Ky Quicklube & Tire	11/5/2021	1,218.52
46977	Citizen Advertiser	11/5/2021	1,740.00
46978	Columbia Gas Of Kentucky	11/5/2021	242.49
46979	DAN CUMMINS CHRYSLER DODGE JEEP RAM	11/5/2021	534.99
46980	Galls, Llc	11/5/2021	2,705.22
46981	GUARDIAN/DENTAL	11/5/2021	1,072.59
46982	HR Affiliates, LLC	11/5/2021	1,556.25
46983	HUMANA HEALTH/MEDICAL	11/5/2021	38,063.05
46984	Hutchison, Josh	11/5/2021	182.46
46985	Laboratory Corp Of America	11/5/2021	86.00
46986	Murphy Elevator Company	11/5/2021	861.18
46987	OBERLANDER FINANCIAL SERVICES, PLLC	11/5/2021	3,900.00
46988	PARIS-BOCO CHAMBER OF COMMERCE	11/5/2021	1,666.67
46989	PARIS-BOCO JOINT PLANNING	11/5/2021	15,442.50
46990	PARIS-BOCO PARKS & RECREATION BOARD	11/5/2021	14,044.58
46991	PARIS-BOCO TOURISM	11/5/2021	1,666.67
46992	Paris-Bourbon County E911	11/5/2021	18,500.00
46993	Paris-Bourbon County EDA	11/5/2021	3,000.00
46994	Paris-Bourbon County EMS	11/5/2021	33,333.33
46995	Ray Allen Manufacturing Co Inc	11/5/2021	84.97
46996	Riley Oil Company	11/5/2021	6,836.91
46997	Smits Greenhouses	11/5/2021	925.00
46998	Standard Business Machines	11/5/2021	34.74
46999	STANDARD INS. CO./LIFE	11/5/2021	1,789.51
47000	STOCK YARDS BANK	11/5/2021	1,728.95
47001	Sunbelt Rentals	11/5/2021	71.50
47002	THE STANDARD/VISION	11/5/2021	46.12
47003	Time Warner Cable	11/5/2021	104.98
47004	Unifirst Corporation	11/5/2021	239.20
47005	VC3, INC.	11/5/2021	5,631.41

Total general fund claims - Nov 9, 2021

\$ 272,897.78

Utility Fund

<u>CK Number</u>	<u>Vendor</u>	<u>Ck Date</u>	<u>CK Amount</u>
2414	KYMEA	10/27/2021	238,272.70
54778	BMS	10/29/2021	21.45
54779	BOURBON PHYSICIAN, LLC	10/29/2021	121.80
54780	CRYSTAL SPRINGS/ PRIMO WATER	10/29/2021	46.92
54781	John Geddes	10/29/2021	2,077.50
54782	John O Smits	10/29/2021	911.29
54783	Kentucky State Treasurer-Dow	10/29/2021	1,350.00
54784	Usa Blue Book	10/29/2021	154.23
54785	AT&T - 105503	11/5/2021	1,346.54
54786	At&t - 5014	11/5/2021	75.00
54787	Bourbon Community Hospital	11/5/2021	45.00
54788	CAPITAL ONE	11/5/2021	518.23
54789	Central Ky Quicklube & Tire	11/5/2021	141.13
54790	Citizen Advertiser	11/5/2021	330.00
54791	Columbia Gas Of Kentucky, Inc.	11/5/2021	171.66
54792	Crown Trophy	11/5/2021	100.00
54793	Custom Metalworks	11/5/2021	525.75
54794	Fastenal Company	11/5/2021	41.28
54795	GUARDIAN/DENTAL	11/5/2021	331.75
54796	Hmb Professional Engineers Inc	11/5/2021	17,939.84
54797	HUMANA HEALTH/MEDICAL	11/5/2021	16,762.79
54798	OBERLANDER FIN. SERV., PLLC	11/5/2021	3,900.00
54799	Riley Oil Company	11/5/2021	1,481.04
54800	Riley's Tire	11/5/2021	309.90
54801	Rumpke	11/5/2021	29,028.18

54802	Standard Business Machines	11/5/2021	34.74
54803	STANDARD INS. CO./LIFE	11/5/2021	678.26
54804	Stock Yards Bank & Trust	11/5/2021	232.04
54805	Time Warner Cable	11/5/2021	220.95
54806	TRADITIONAL BANK LOAN#1542327	11/5/2021	38,394.67
54807	U S Bank	11/5/2021	329.16
54808	Unifirst Corporation	11/5/2021	277.56
54809	Usa Blue Book	11/5/2021	865.17
54810	VC3 INC	11/5/2021	1,259.66
54811	VERIZON WIRELESS	11/5/2021	<u>129.08</u>

Total utility fund claims - Nov 9,2021 **\$ 358,425.27**

Brad Oberlander presented outstanding accounts payables invoices with General Fund outstanding of \$ 3,225.31 and Utility Fund outstanding of \$ 7,989.74 No action was taken.

Agency reports

Betty Ann Allen, Tourism Director

- Several holiday events are planned for the downtown area. All events will be posted on Facebook.

Andrea Lacy, Paris Bourbon County Joint Planning Administrator

- Bobby Ritchie was hired as a part time code enforcement officer and will be in the office on Wednesday and half a day on Friday.

Commission reports

Commissioner, Holli Gibson

- Stated 27 candidates had applied for the City Manager position, with half of those applicants being five-star candidates. Interviews will be scheduled the week of December 20th.

Commissioner, Stan Galbraith

- Asked how many water meters had been installed. Mike Withrow replied 1,500.
- Requested the daily report from the Police Department.

Commissioner, Angela Roberts

- Voyage Movement annual turkey give away is November 20, 2021 from 2:00 – 4:00 p.m.
- Extended appreciation for being included with the United for the Park.
- Stated there are 40-50 homeless in Paris, supplies are needed so the police department can distribute as needed. Hopewell Museum is a drop off location for supplies.

With no further business discussed the meeting moved to adjourn.

Adjourn

Motion by Brooks, seconded by Roberts, the motion unanimously carrying to adjourn the meeting at 9:55 a.m.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles